

# Satisfactory Academic Progress Appeal Form

**Student Name:** \_\_\_\_\_

**Hope College ID Number:** \_\_\_\_\_

Federal regulations require that students make Satisfactory Academic Progress (SAP) towards the completion of their degree and maintain good academic standing. Students who fall behind in their coursework, or fail to achieve minimum standards for grade point average and completion of credits risk losing their eligibility for financial aid.

A student may appeal the suspension of aid eligibility if there were extenuating circumstances that prevented normal academic progression. Examples of extenuating circumstances include a personal or immediate family member serious illness (physical or mental), death of an immediate family member, pending incomplete grades or withdrawal from classes after the drop/add period.

By submitting this form and supporting documentation you are accepting your deficiency and requesting consideration for reinstatement of your financial assistance.

1. Please attach a personal statement describing the reasons and circumstances surrounding your insufficient academic progress. Your personal statement must address the following questions:
  - x What circumstances have caused you to lose your eligibility for financial aid?
  - x What specific steps have you taken and/or what will you take in order to be successful?
2. In addition to a personal statement, you must attach the following materials in order for your appeal to be considered complete:
  - x Your unofficial academic transcript (plus Hope College Registrar & Student Accounts Student Records)
  - x Supporting documentation based on your specific situation. Examples include:
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