

## STUDENT OFF-CAMPUS PROGRAM RESPONSIBILITIES

I understand that, as part of my participation in the \_\_\_\_\_ (insert program name) off-campus program or activity, I am responsible for:

1. Assuming responsibility for fully preparing to participate in the Program, including payment of all fees in a timely manner, and to participate fully in the Program.
2. Reading and carefully considering all materials issued by all persons acting on behalf of Hope College or other Sponsor representatives that relate to safety, health, legal, environmental, and other conditions that exist at the Program location.
3. Consulting with my health care provider with regard any and all medical or mental health matters relating to my participation in the Program.
4. Obtaining and maintaining appropriate health insurance coverage, which provides coverage for illnesses or injuries sustained during my experience while in the Program, and specifically at the Program location where I will be living and/or traveling, and abiding by any conditions imposed by the carrier.  
with emergency contact information, and keeping them informed of my whereabouts and activities.
6. Understanding and complying with the terms of participation, codes of conduct, and emergency procedures.
7. Being aware of local conditions that may present health or safety risks when making daily and periodic decisions, and to promptly express any health or safety concerns to Hope College or other Sponsor representatives or other appropriate personnel during the Program.
8. Accepting responsibility for my own decisions and actions.
9. Obeying laws at the Program location.
10. Behaving in a manner that is respectful of the rights and beliefs of others and encouraging others to do the same.
11. Avoiding illegal drugs as governed by the laws of Michigan, the United States, and the Program location.

irresponsible consumption of alcohol.

12. Following the Program policies for keeping Hope College or other Sponsor representatives informed.